



PROJECT MANAGEMENT FOR RESIDENTIAL CONSTRUCTION, REMODELING AND RENOVATION



Are you a Home Builder, Contractor or Owner in need of Project Management services? I am available for *full-time*, *part-time*, *remote*, *and on-demand* positions. *Call or email today to see if we are a good fit!*

310-893-9659



in LinkedIn.com/in/BillEdwardsPM

WORK EXPERIENCE

- 2021 Present Founder Remodel Academy, Atascadero, CA
- 2019 2021 Construction Manager Design Build Associates, Los Angeles
- 2018 2019 Millwork Project Manager Millworks by Design, Los Angeles
- 2016- 2018 Remodeling Project Manager Custom Design & Construction, El Segundo,CA
- 1998-2016 Finish Carpenter, Lead Carpenter, Superintendent Los Angeles and Colorado

CERTIFICATIONS AND LICENSES

- <u>Certified Remodeling Project Manager</u> National Association of the Remodeling Industry
- <u>Certified Construction Manager</u>
 UCLA Construction Management Program
- Licensed Finish Carpenter CSLB License C-6 #981983 (Inactive)
- **B.A in Economics and Sociology** University of Colorado at Boulder

PORTFOLIO AND MORE INFO - SEE HERE

PROJECT MANAGEMENT SKILLS

- Ability to plan, organize and manage projects from start to finish.
- Excellent communication with clients, architects, engineers and contractors.
- Critical path scheduling and estimating
- Pre-Construction Planning
- Construction Management

RESIDENTIAL CONSTRUCTION SKILLS

- Strong knowledge of trades, materials, means, methods and building codes.
- Licensed Finish Carpenter (Not active)
- Coordination of contractors and vendors
- Home remodeling, renovation and new construction
- Ability to self perform a wide variety of residential construction scopes of work

TECHNICAL SKILLS

- Strong MS Office skills including Excel, Word, PowerPoint and Outlook
- Critical path scheduling with MS Project
- PDF editing with Bluebeam or Adobe
- Blueprints and documents
- Video and design creation using Adobe Premiere Pro and Photoshop.
- Websites and SEO
- Creator of an Excel project management spreadsheet that tracks costs, budget, invoicing, accounting, records and schedule with Gantt chart.